

QualityWaste RECYCLING

BUSINESS WASTE CLEAR-OUT CHECKLIST

What are you clearing out?

Tick what you have. Add a rough amount if known - items, pallets, drums or kg. An overall photo is helpful too.

Business / site: _____

Contact: _____ Postcode: _____

ITEMS TO CLEAR	AMOUNT / UNIT (IF KNOWN)
Computers & IT	
☐ Desktop PCs	_____
☐ Laptops	_____
☐ Servers & networking equipment	_____
☐ Monitors & screens	_____
☐ Printers & photocopiers	_____
☐ Hard drives & storage	_____
☐ Phones & tablets	_____
☐ Keyboards, mice & IT accessories	_____
Electrical equipment	
☐ Cable, leads & chargers	_____
☐ Audio & video equipment	_____
☐ Kettles & small kitchen appliances	_____
☐ Fridges & freezers	_____
☐ Power tools & electrical machinery	_____
☐ Other electrical equipment	_____

Data-bearing media are shredded as standard. A Certificate of Data Destruction is included.

Notes / photo reference: _____

Recycle today. A cleaner tomorrow.

Send this list or photos through our website quote form.

qualitywasterecycling.co.uk/get-a-quote/ | sales@qualitywaste.co.uk

03330 386560

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ITEMS TO CLEAR

AMOUNT / UNIT (IF KNOWN)

Batteries, lamps & consumables

- | | |
|--|-------|
| ☐ Loose batteries & battery packs | _____ |
| ☐ Bulbs & fluorescent tubes | _____ |
| ☐ Ink & toner cartridges | _____ |

Chemicals & containers

- | | |
|--|-------|
| ☐ Paint, sealants & adhesives | _____ |
| ☐ Waste oil & lubricants | _____ |
| ☐ Cleaning chemicals | _____ |
| ☐ Perfumes & cosmetics | _____ |
| ☐ Laboratory chemicals | _____ |
| ☐ Pharmaceutical waste | _____ |
| ☐ Drums or IBCs - note contents | _____ |

Stock & other business waste

- | | |
|---|-------|
| ☐ Returns, damaged or surplus stock | _____ |
| ☐ Expired food, drinks & alcohol | _____ |
| ☐ Confidential paper & documents | _____ |
| ☐ Furniture - note upholstered items | _____ |
| ☐ Tyres | _____ |
| ☐ PPE & workwear | _____ |
| ☐ Other waste - describe below | _____ |

Do not mix chemicals or open unknown containers. Tell us about leaks, contamination or damaged batteries. Keep these separate and ask for advice.

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